

## Bespoke Competency Assessments

The FCI System can provide a wide range of different product types tailored to meet the needs of individuals and organisations. A bespoke product means it is designed specifically for you or your organisation to fulfil your competency assessment requirements.

For example: should you wish to assess the competency level in the use of financial reports in your organisation, we can design a Financial Competency Assessment (FCA) to test this aspect objectively. This can also be supported with bespoke learning resources which are developed using either our standard, or tailored content, which can include your organisation's own reports and documents.

### Bespoke Financial Competency Assessments

These contain multiple choice or multiple selection questionnaires with up to 20 questions designed by FCI System to test both the knowledge of the skill area to be assessed, and the practical application, i.e. the ability to put that knowledge into practice.

The 20 questions can be randomly drawn from a bespoke question pool of in excess of 20 questions. This allows the assessment questionnaire to be a different mix of questions each time it is used.

Assessing competency, particularly in finance related areas, should be an extremely important priority for most organisations, particularly in the current economic environment.

The assessments can be undertaken before and after other learning activities such as the attendance of training courses, self development activities, experiential placements, and so on.

### Bespoke Feedback Reports

When a FCA has been completed the user receives a feedback report which sets out their scores for underpinning knowledge and practical application, as well as an overall score of competency attainment in the skill area being assessed. The report also gives comments on performance depending on the score, which can be tailored to reflect the messages the organisation wishes to give the user. For example, the organisation may wish to inform the user of other training courses and learning opportunities.

### Bespoke Learning Resources

The consultants at FCI System are experienced at developing materials that can be used for training or self development activities. These materials can include an organisations own documentation relevant to developing the required skills and knowledge being assessed, such as financial procedures, and financial monitoring reports.

### FCI System tailored packages

The FCI System package shown on our website consists of 10 topic areas for FCAs and learning resources. The package of 10 can be purchased using our Order Now page which also sets out the pricing options.

It is possible to tailor the FCI System package by choosing one or more of our standard FCAs covering only the topic areas that are relevant for you or your organisation's targeted users. The content of each topic area is available on a link from the home page of our website.

## Administration

When you order FCI System products you are given a unique administrator username and password in order to login. The login button is at the top right hand corner of the FCI System home page. The administration area allows the administrator to establish a set number of users (based on the number purchased). These users are set up with unique usernames and passwords by the administrator and can then also login to the FCI System website and have access to the bespoke FCAs and learning resources. The users are then able to undertake the competency assessments that have been purchased and have a bespoke feedback report and access to learning resources.

## Cost of Bespoke Competency Assessments and Learning Resources

The cost will vary depending on the following:

- Amount of development time needed to create the bespoke FCAs and learning resources
- Number of users
- Length of contract required

We therefore give a **free quotation** to anyone wishing to benefit from this service.

If you require a quotation, or just wish to have some further information, including a demonstration, please contact us by:

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Telephone       +44 (0) 208 769 1585